



**We Need YOU to Be There!**

**Wednesday October 12, 2022**

**Northcentral Technical College- Agricultural Center of Excellence  
(6625 Co Rd K, Wausau, WI 54401)**

Would your business like to be a part of the 2022 Wausau Area Builders Association's Build My Future, Northcentral WI event? This event will host upwards of **800 high school students** and provide them with a hands-on introduction of the careers within our industry! [Deadline for sponsorships is September 1st.](#) Contact for registrations and for submitting logo artwork is Cara ( [Cara@WausauAreaBuilders.com](mailto:Cara@WausauAreaBuilders.com) / 715-842-9510 ).

- **SET UP** - Tuesday October 11th from 8am to 5pm and Wednesday October 12th from 7am to 8am
- **TEAR DOWN**- October 12th from 2pm-7pm
- **BOOTH ASSIGNMENT** - WABA will try to honor any requests stated below. All booths will be assigned at the discretion of WABA for the good of the event.

## Booth Registration

Submit information via mail, e-mail, or call the WABA Office (Info. below)

Contact Name \_\_\_\_\_

Contact Email \_\_\_\_\_ Company \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

**Booth space Fee**- Current WABA Member= No charge

Non-WABA Member= \$300/ 10'x10' location

I'd prefer and \_\_\_ Indoor / \_\_\_ Outdoor Location

Ideal Booth Size: \_\_\_ 10'x10' \_\_\_ 10'x20' \_\_\_ 20'x20' \_\_\_\_\_ Other

Description of booth display/presentation \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Count me in as a: Platinum \_\_\_ Gold \_\_\_ Silver \_\_\_ Bronze \_\_\_ Sponsor!

\_\_\_ Contact me to help plan this event!

\_\_\_ Please send me an email invoice to \_\_\_\_\_

\_\_\_ Payment Enclosed, made out to Wausau Area Builders Association (WABA)

Signature \_\_\_\_\_ Date \_\_\_\_\_

By providing your signature you agree to all the rules & regulations listed on the next page.

## Rules & Regulations

1. **CONTRACT OBLIGATIONS:** No exhibitor will be permitted to set up their booth until all fees are paid.
2. **EXHIBITOR ELIGIBILITY RIGHT OF REFUSAL AND/OR CANCELLATION:** Build My Future Northcentral WI and Wausau Area Builders Association (hereafter referred to as WABA) reserves the right to determine the eligibility of any exhibitor. In the event of non-acceptance, the fee shall be returned to the applicant. Once the applicant has been accepted, the full cost of the exhibit space is due and payable in the manner described in the fee schedule. Exhibits and the conduct of exhibitors are subject to Build My Future Northcentral WI approval, which reserves the right to refuse the application of any company not meeting the required standards, as well as the right to curtail exhibits or parts of exhibits that detract from the character of the show. This also applies to displays, literature, advertising, novelties, souvenirs, and personal conduct of exhibitors. Officers, employees, and agents involved in the management of the Build My Future Wisconsin Construction Career Day & Industry Showcase shall have full authority to interpret and enforce all rules and regulations governing exhibitors. All matters and questions not specifically addressed in the rules shall be subject to final determination by Build My Future Northcentral WI and WABA. The rules may be amended at any time by Build My Future Northcentral WI and WABA upon notice to exhibitors. In addition to any other recourse referenced in these rules and regulations, Build My Future Northcentral WI and WABA may have recourse for the violation of any of these rules in any manner it deems appropriate, including expulsion of an exhibitor from the show and suspension from future shows.
3. **EXHIBIT SPACE: A. BOOTH SIGNAGE WILL BE THE RESPONSIBILITY OF THE VENDOR.**
4. **MOVE IN:** Please contact Cara at Cara@WausauAreaBuilders.com for more information. The Northcentral Technical College, Build My Future Northcentral WI, and WABA does not provide any other equipment to help with move in or tear down. Please come prepared with any equipment you need to help move your product.
5. **UNOCCUPIED SPACE:** If the exhibitor fails to occupy space contracted for, or fails to comply in any respect with the terms of these rules and regulations, Build My Future Northcentral WI and WABA shall have the right to rent such space to any other applicant without releasing the original exhibitor from paying the sum agreed to in the application and contract for exhibit space.
6. **FIRE SAFETY:** No combustible oils or gases may be used as part of the exhibit, nor will any open flames be permitted without prior written approval of the Fire Marshall. All electrical equipment used in conjunction with the display's installation, operation, and dismantling must be in good operating condition and able to pass the inspection of the local Fire Marshall. Storage of excess materials in hallways is prohibited.
7. **HELIUM BALLOONS:** Exhibitors cannot utilize helium balloons as décor or a part of their booth.
8. **EXHIBITORS LOUNGE:** An Exhibitors Lounge will be available for use by the Exhibitors. Snack items and water will be provided throughout the show.
9. **CARE OF EXHIBIT SPACE:** Each exhibitor must keep their own space cleaned and their exhibit maintained in good order while the show is open to the public. Build My Future Northcentral WI personnel shall be responsible for maintaining the aisles and public areas.
10. **ELECTRIC NEEDS:** Access to 110 service will be supplied for each exhibit space located inside the building. Exhibitors will need to bring extension cords. Any exhibitors needing 220 service will need to contact Cara at Cara@WausauAreraBuilders.com to determine pricing.
11. **EVENTUALITIES:** In case the exhibit hall should be destroyed by fire or the elements, or by another cause, or in case other circumstances shall make it impossible for Build My Future WI to permit the contracted space to be occupied by exhibitor, the application and contract for exhibit space shall terminate and the exhibitor shall waive any claim for damages or compensation.
12. **LIABILITY:** Neither Build My Future WI, the employees thereof, their agents or representatives; nor the NorthCentral Technical College, the employees thereof, their agents or representatives; nor any member of Build My Future Northcentral WI or WABA shall be responsible for any injury, loss or damage that may occur to the exhibitor, or to the exhibitor's employees or property from any cause whatsoever prior, during or subsequent to the period covered by the application and contract for exhibit space; and the exhibitor on signing the contract expressly releases the foregoing named Association, Corporations, individuals, their agents and employees from any and all claims for such loss, damage, or injury.
13. **SET-UP OF EXHIBITS:** Hours for set-up of exhibits are Tuesday 8 am to 5 pm and Wednesday 7-8 am.
14. **SHOW TIMES:** The show will be open to the students 9:00 am on Wednesday.
15. **REMOVAL OF EXHIBIT:** All exhibits must remain set up until 2 pm on Wednesday. Tear down will not begin until after 2 pm (no exceptions). All exhibits may be removed by 7 pm on Wednesday.
16. **BOOTH ASSIGNMENTS:** Build My Future WI reserves the right to change or alter space assignments, floor plans, and show conditions without notice and at their sole discretion for the best interests of the Show.
17. **COMPLIANCE WITH LAWS:** Exhibitors shall comply with all local, city, state and federal safety, fire and health laws, ordinances and regulations, including the Policies, Rules and Regulations of the NorthCentral Technical College the installation, dismantling and operation of the exhibit.
18. **COPYWRIGHTED WORKS:** Exhibitor acknowledges and agrees that it shall be solely responsible for obtaining any licenses, permits, etc., which may be required for it to broadcast, perform, or display any copyrighted materials including, but not limited to, music, video, and software. Exhibitor shall indemnify, defend and hold harmless Build My Future WI, their directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision. The terms of this provision shall survive the termination or expiration of this Agreement.
19. **AMERICANS WITH DISABILITIES ACT:** Exhibitor represents and warrants that its exhibit and product/service information shall comply with the Americans with Disabilities Act, its regulations, and guidelines (collectively "ADA"). Exhibitor shall indemnify, defend and hold harmless Build My Future WI and its directors, officers, employees and agents from and against any and all claims and expenses, including attorney's fees and costs, arising out of or related to Exhibitor's breach of this provision or noncompliance with any provision of the ADA.
20. **LEGAL ACTION:** Any legal action by an exhibitor against Build My Future WI and/or WABA related to these rules must be brought in Marathon County Courthouse of Marathon County, Wisconsin, and Exhibitor's sole remedy is limited to exhibition fees actually paid by the exhibitor, and indirect or consequential damages may not be sought. Should any litigation arise out of this Show, the Exhibitor shall pay all costs and reasonable attorney's fees incurred by Build My Future WI and/or the co-sponsoring agencies if they are the prevailing party.
21. **INSURANCE AND HOLD HARMLESS AGREEMENTS:** Each exhibitor is required to have Public Liability Insurance to protect against possible claims arising out of the operation of this exhibit - this includes coverage for allowing students to operate equipment. Fire, theft, liability and extended coverage insurance is not provided by Build My Future Wisconsin, WABA, or the Northcentral Technical College. Exhibitor may obtain such coverage at its own expense. Exhibitor remains responsible for all property brought into the Show and shall bear the sole risk of loss for that property. Exhibitor shall indemnify and hold harmless Build My Future Northcentral WI, WABA, and its directors, agents and employees from any damages caused by theft or other perils normally covered by extended coverage, liability, theft, or fire policies, as well as for all claims, losses, liability, or damages for injury, death, or property damage that may arise from activities of the exhibitor, its employees, agents, invitees, and licensees.
22. Exhibitor hereby represents and warrants to Build My Future Northcentral WI and WABA that the exhibitor has taken all steps reasonably necessary to ensure the sound engineering and structural integrity in its exhibit design and the proper construction and safety of the exhibit itself, as erected.
23. **AMENDMENTS:** Build My Future Northcentral WI and WABA has full power to interpret or amend these rules. Whatever these rules do not cover, Build My Future Northcentral WI and WABA reserve the right to make rules to cover to be in the best interest of the Show, and the exhibitor agrees to accept and abide by such rulings.
24. **PENALTIES:** The penalty for violation of any rule CAN result in immediate booth closure and suspension of exhibitor's right to be in the next year's show.