**Rules and Behavior Guidelines for your Group Visit to the Mead**

One of the goals of the Mead Wildlife Area is to provide wildlife and environmental programs to the citizens of Wisconsin at no cost. These programs help to foster a sense of environmental stewardship, for only through education can we achieve a better understanding of the values and issues of our wildlife and natural resources. The Mead DNR staff, dedicated Volunteers, and UW system students come together to help achieve this goal.

**In order to have a great outdoor educational experience for all involved,**

**Please Read and Adhere to these rules and recommendations:**

1. Attempt to keep visiting groups to less than 80 students per day. This helps our staff give more personalized attention. If this is not possible, please work with the Mead staff to innovatively approach the day together. **\*\*\*We encourage teachers to help facilitate our educational programs.**
2. Student and teacher nametags are required for identification. Chaperone nametags are recommended. Nametags should be in place before arrival. See attached document for approved nametag template. Recommendation: nametag on cardstock with neck string, laminated cardstock with yarn as a neck string, or purchasing reusable plastic nametag holders.
3. Form groups before coming to the property to save time. Please break up disruptive student cliques by placing members in different groups for the day. Have at least one teacher or chaperone prepared to lead each group at all times. Space provided on nametag for assigned groups names.
4. Remind students that coming to the Mead is a privilege not every schoolchild has. Each student has the responsibility to take advantage of all the experiences offered. Their attitudes will make the difference. **The students are still in school; our classroom is different only because it is outside.**
5. **No Cell phones** for students. If there is a need to have one (student, teacher, parent or chaperone), they must be on **Vibrate.** They can only be used to take **pictures.** If you need to take a call,

**\*\*\*\*Please** step out or away from the group so the teaching lesson is not being disturbed.

1. We have two **“B” rules** for the students to follow at Mead: #1. **Be Respectful.** #2. **Be Safe.**

**Be Respectful to:**

* Mead staff & Volunteers
* Teachers & Chaperones
* Classmates & Themselves
* The Environment & Nature
* About Cell Phone Usage
* Mead Center- by recycling, bathrooms, educational equipment
* Quiet down when session begins, **“Hands Up!”** here at Mead when the hand goes up, the mouth is closed.

**Be Safe:**

* When riding on transport wagon: everyone will stay seated, keep hands and arms inside trailer, and wait until stopped to unload.
* Climbing onto State equipment and moving vehicles or jumping into ponds is not allowed. Please give moving vehicles the right of way.

1. Discipline of unruly and disruptive students is the responsibility of attending **teachers** or **chaperones**. Mead staff are not expected or equipped to provide behavior control. A system should be in place for the removal of consistently disruptive students and a holding place should be arranged for them to take a time out. Students in this situation must be chaperoned. In severe situations, the school Principal must be contacted for pick-up and removal of the student(s).
2. **Due to the increase of interest in our Educational Programs, we are evaluating the compliance of the fore stated rules and recommendations. Groups found not to be compliant may forfeit their opportunity to book future outings at the Mead Wildlife Area.**

**Revised 10/10/2018**

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