



JOB DESCRIPTION

Job Title: Production Operator

G3 Plant: Mosinee

Department: 20, 30, 40, 50, 60

Job Code:

FLSA Status: Non-exempt

Reports To: Department Lead

Principle Duties and Areas of Responsibility:

- Responsible for machining, assembling, handling products, equipment and materials per Method of Manufacturing and the Quality Procedures.
- Must run production according to schedules, unless instructed otherwise.
- Must perform Quality Checks with the use of gauges and visual inspection during specified time periods while running production.
- Demonstrate ability to safely operate various machines.
- Must be able to read and understand Travelers / Job routings.
- Read and understand basic blueprints.
- Report labor, rework, and scrap directly in Vantage computer operating system.
- Perform or identify with any operator maintenance on the machine in use.
- Ability to perform repetitious tasks, occasionally subject to frequent changes in job assignment as requested by Department Lead.
- Work on rapid improvement projects to improve departmental metrics as required to maximize value and reduce costs along with continuous improvement of product and process quality in all areas.
- Other tasks as needed.

Skills and Abilities:

- Manufacturing production
- Must be able to lift up to 25lbs continuously.
- Must be able to stand for 8 hours a day
- Must be self-motivated.
- Basic computer skills and knowledge helpful.



JOB DESCRIPTION

Physical Requirements:

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Use these codes to complete this section: "F" for frequently; "O" for occasionally; "N" for not at all.

Physical Activity

On the job the employee must:

- (F) Bend (N) Sit
 (F) Squat (F) Stand
 (N) Crawl (F) Walk
 (O) Climb (F) Push/Pull
 (F) Kneel
 (F) Handle objects (manual dexterity)
 (F) Reach above shoulder level
 (F) Use fine finger movements
 (F) Repetitive movement
 () Other _____

Must carry/lift loads of:

- (O) Light (up to 25lbs.)
 (O) Moderate (25-50lbs.)
 (N) Heavy (over 50lbs.)

Physical Ability:

- Vision: Good
 Color Vision: Normal
 Hearing: Normal
 Talking/Speech: Good

Physical Exposure

On the job the employee:

- (F) Is exposed to moderate or excessive
 (circle) noise
 (F) Is around moving machinery
 (F) Is exposed to marked changes in
 temperature and/or humidity
 (F) Is exposed to dust, fumes, gases,
 microwave, Other _____ (circle)
 (N) Drives motorized equipment
 (N) Works in confined quarters
 (N) Unprotected heights
 () Other _____

Acceptable Minimum

- Poor Blind
 Impaired
 Moderate Loss Deaf
 Fair Mute



JOB DESCRIPTION

APPROVALS:

(Insert Appropriate Title) Manager

Date

Human Resources Manager

Date

The above is intended to describe the general content of and requirements for the performance of this job. Employees may be required to perform other duties to meet the on-going needs of G3.