

## **Employment Application**

It is our policy to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, age, color, sex, religion, national origin, disability or other protected classifications. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors. You may attach a resume, but all questions on the application must be answered.

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PERSONAL DATA								
Name (Last, First, M.I.)		Today's Date						
Street and/or Mailing Address			City		State	Zip Code		
Phone Number			Email Address					
How did you hear about the company?			Position Applied For					
Are you 18 years of age or older?			YES NO	O Date you can start				
If hired, can you furnish proof you are eligible to work in the U.S.?			YES NO	)	Desired Salary			
Have you ever worked for this company before?			YES NO	)	If yes, when?			
Have you reviewed the	essential functions of t	he job? YES NO			-			
Can you perform these	essential functions of t	he job with or without reasonable acco	ommodation?	YES	NO			
QUALIFICATIONS								
		Name and Location of School		Years Attended	Degree	Graduation Date		
High School								
College	ollege							
Trade, Business or Correspondence School								
What other relevant co	ursework, skills or addit	cional training do you have that relate	to the job for which you	are applyin	g?			
What machines or equi	ipment can you operate	that relate to the job for which you ar	e applying, if applicable	e?				
MILITARY SERVIC	E							
Branch			From		То			
Rank at Discharge			Type of Discharge					
If other than honorable, e.	xplain:							
I was never in the	military.							
REFERENCES PIG	ease list three professio	nal references not related to you that	you have known at lea	st one year.				
Name Com		any		Phone Number	Years Known			
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WORK HISTORY Start with your present or most recent employment and work back.							
Job Title		Start Date	End Date				
Company Name	Supervisor's N	ame	Phone Number				
City	·	State	Zip Code				
Duties							
Reason for Leaving		Starting Salary	Ending Salary				
May we contact your present employer? YES NO N/A							
Job Title		Start Date	End Date				
Company Name	Supervisor's N	ame	Phone Number				
City		State	Zip Code				
Duties							
Reason for Leaving		Starting Salary	Ending Salary				
Job Title		Start Date	End Date				
Company Name	Supervisor's N	ame	Phone Number				
City		State	Zip Code				
Duties							
Reason for Leaving		Starting Salary	Ending Salary				
Job Title		Start Date	End Date				
Company Name	Supervisor's Na		Phone Number				
City		State	Zip Code				
Duties							
Reason for Leaving		Starting Salary	Ending Salary				
I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.  I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, etc.) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.							
Applicant Signature		 Date					
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