



**ELECTRIC COMPANY, INC.**

# Employment Application

Van Ert is an equal opportunity employer. Van Ert does not discriminate in employment with regard to race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service or any other characteristic protected by law. **You may attach a resume, but all questions on the application must be answered.**

## PERSONAL DATA

Name (Last, First, M.I.)			Today's Date		
Street and/or Mailing Address		City	State	Zip Code	
Phone Number		Email Address			
Are you 18 years of age or older?      YES      NO		<b>Position Applying For</b>			
How did you hear about the company?  Job Fair      Facebook      Indeed  LinkedIn      Company Website      Other: _____  Referred by Employee (Please list name) _____		Interested In:      VDV (Voice,Data,Video)/Security      Electrical Construction  Electrical Engineering      Office/Shop Position  Prefab/Manufacturing      Safety			
Have you ever worked for this company before?      YES      NO		If yes, when?  Job Title:		Desired Hourly Rate/Salary	
If hired, can you furnish proof you are eligible to work in the U.S.?		YES      NO		Date you can start	
Have you reviewed the essential functions of the job?      YES      NO					
Can you perform these essential functions of the job with or without reasonable accommodation?		YES      NO			

## EDUCATION

	Name and Location of School	Years Completed	Diploma or Degree Received
High School			
College/University			
Trade, Business or Correspondence School			

Do you hold any licenses or certifications?

What other relevant coursework, skills or additional training do you have that relate to the job for which you are applying?

What machines or equipment can you operate that relate to the job for which you are applying, if applicable?

## MILITARY SERVICE, if applicable

Branch	From	To
--------	------	----

## REFERENCES

Liist three professional references not related to you that you have known at least one year.

Name	Company	Professional Relationship	Phone Number	Years Acquainted

(Continued on next page)

<b>WORK HISTORY</b> Include your last seven (7) years of employment history, including periods of unemployment, starting with most recent and working backwards in time.		
Job Title	Start Date	End Date
Company Name	Supervisor's Name	Phone Number
City	State	Zip Code
Duties		
Reason for Leaving	Starting Salary	Ending Salary

May we contact your present employer?      **YES**      **NO**      **N/A**

Job Title	Start Date	End Date
Company Name	Supervisor's Name	Phone Number
City	State	Zip Code
Duties		
Reason for Leaving	Starting Salary	Ending Salary

Job Title	Start Date	End Date
Company Name	Supervisor's Name	Phone Number
City	State	Zip Code
Duties		
Reason for Leaving	Starting Salary	Ending Salary

Job Title	Start Date	End Date
Company Name	Supervisor's Name	Phone Number
City	State	Zip Code
Duties		
Reason for Leaving	Starting Salary	Ending Salary

I certify that the facts set forth in this Application for Employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize the Employer to make an investigation of any of the facts set forth in this application and release the Employer from any liability. The employer may contact any listed references on this application.

I acknowledge and understand that the company is an "at will" employer. Therefore, any employee (regular, temporary, etc.) may resign at any time, just as the employer may terminate the employment relationship with any employee at any time, with or without cause, with or without notice to the other party.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE ABOVE.**



**ELECTRIC COMPANY, INC.**

## **SELF-IDENTIFICATION FORM**

Van Ert Electric is an equal opportunity employer committed to diversity and inclusion in the workplace. As part of our Affirmative Action Plan, we invite you to voluntarily self-identify your demographic information. Submission of this form is entirely voluntary and will not affect your employment opportunity in any way. The information provided will be kept confidential and used solely for compliance with government reporting and recordkeeping requirements.

**Name:**

**Date:**

**Position Applied For:**

---

**Gender (Select one)**

Male

Female

Non-Binary

Prefer to self-describe: \_\_\_\_\_

Prefer not to disclose

---

**Race / Ethnicity (Select one)**

White/Caucasian

Hispanic or Latino

Black or African American

American Indian or Alaska Native

Native Hawaiian or Other Pacific Islander

Asian

Two or More Races

Other (please specify): \_\_\_\_\_

Unknown

Prefer not to disclose

---

**Veteran Status (Select one)**

I am a protected veteran

I am not a protected veteran

Prefer not to disclose

**Disability Status**

Yes, I have a disability (or have had one in the past)

No, I do not have a disability

Prefer not to disclose

**Protected Veteran Categories:**

- Disabled Veteran
- Recently Separated Veteran
- Active-Duty Wartime or Campaign Badge Veteran
- Armed Forces Service Medal Veteran