

## YOU NEVER HAVE A SECOND CHANCE TO MAKE A GOOD FIRST IMPRESSION

It is not always the BIG things, but more often the LITTLE things that will motivate and inspire others into action. These valuable tips can help make the most out of your next Open House event:

#### LET THE LIGHT IN

Open the blinds and put brighter bulbs in the lamps. Bright, open rooms feel larger and more inviting.

#### LET SOME FRESH AIR IN

If the weather is nice, open the windows. Also consider fresh flowers, a small bowl of vanilla or potpourri.

#### **PROVIDE THE DETAILS**

Have property fact sheets with photos and area comparables available.

#### **KEEP THE NOISE DOWN**

Turn the TV, dishwasher, washing machine and dryer off, then send pets to stay with a neighbor and turn on soft, instrumental background music.

### TEAM UP WITH OTHER PROFESSIONALS

Ask a local lender, home repair specialist, decorator or representative from your closing/settlement agency to attend and provide information about their services.

#### **CLEAN AND UNCLUTTER**

Cleanliness signals to a buyer that the home has been well cared for and is most likely in good repair. Share the Open House Checklist with your seller so they can help make the perfect first impression.

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# HOME SELLER OPEN HOUSE CHECKLIST

#### INTERIOR

Clean	: Doors Windows Light switches Baseboards Carpets Draperies	Paint:	Paint/repaint rooms in neutral colors as needed <b>tasks:</b> Remove/pull back dark curtains		Lubricate squeaky door hinges Clean ceiling fans Check for cobwebs in all corners Fix scratches in wooden floors Empty wastebaskets		Repair/replace broken flooring Use area rugs, if needed Make beds Fluff or replace accent pillows
KITCHEN							
	Keep dishes and food out of sight Clean appliances Sweep/Mop		Clean light fixtures Test electrical outlets Eliminate cooking odors		Deodorize garbage disposal, dishwasher, and refrigerator Clean cupboards and under sink		Replace garbage disposal gasket to reduce noise
BATHROOMS					BASEMENT		
	Remove soap residue, mildew and mold from surfaces Clean out cabinets; remove nonessentials		Keep fresh, clean towels on towel rack Clean/lubricate shower door		Replace shower curtain Clean exhaust fan, heater; replace if broken or noisy		Eliminate any signs of dampness Check for and eliminate cracks
GARAGE/CARPORT/SHED					HEATING/AC UNIT		
	Clean and unclutter Adjust tension rod to eliminate sag from garage door		Put away tools Clear any cobwebs Remove oil/paint stains from floor		Lubricate/adjust/ repair garage door opener		Vacuum Replace filter Clean intake vent
EXTERIOR Replace, repair, paint any damaged: Clean:							
-	Plaster Wood siding Trim Rain gutters Shutters Doors	-			n: Siding Windows/Screens Pet droppings Outdoor BBQ Pool/spa Service areas/trash cans		Test doorbell

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