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## Emmerich & Associates, Inc.

# APPLICATION FOR RESIDENCY

We subscribe to all federal, state, and local fair housing laws.

*This is NOT a lease or rental agreement!*

### UNIT INFORMATION (to be filled in by Emmerich Properties)

Date: \_\_\_\_\_ Address: \_\_\_\_\_  
Rent: \_\_\_\_\_ Security Deposit: \_\_\_\_\_ Lease Term: \_\_\_\_\_ Move In: \_\_\_\_\_  
Pet Policy: \_\_\_\_\_ Utilities Included in Rent: \_\_\_\_\_

### APPLICANT INFORMATION (separate application needed for non-minors)

Name: \_\_\_\_\_ SSN: \_\_\_\_\_ Phone: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ Pet Information: \_\_\_\_\_  
E-Mail Address (optional): \_\_\_\_\_  
Other Occupant Information (includes minors)  

Name	SSN	Age	Relationship
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

Present Address: \_\_\_\_\_

### HOUSING REFERENCES

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage Paid: \_\_\_\_\_  
Landlord/Mortgage Holder: \_\_\_\_\_ Their Phone #: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Rent/Mortgage Paid: \_\_\_\_\_  
Landlord/Mortgage Holder: \_\_\_\_\_ Their Phone #: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_

### VEHICLE INFORMATION

Number of Vehicles: \_\_\_\_\_ Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_  
1. Vehicle Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_ Plate: \_\_\_\_\_  
2. Vehicle Make/Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_ Plate: \_\_\_\_\_

### EMPLOYMENT REFERENCES

Present (Local) Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Wage: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Position: \_\_\_\_\_ How Long do you Plan to Stay: \_\_\_\_\_  
2<sup>nd</sup> Employer/Additional Income: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Wage: \_\_\_\_\_  
Start Date: \_\_\_\_\_ Position: \_\_\_\_\_ How Long do you Plan to Stay: \_\_\_\_\_

Serving Central Wisconsin for Over 45 Years!



# Financial Qualifications for Residency

## EXPECTED HOUSEHOLD MONTHLY INCOME:

Wages (Employer: \_\_\_\_\_) \$ \_\_\_\_\_  
Wages (Employer: \_\_\_\_\_) \$ \_\_\_\_\_  
Public Assistance (Source: \_\_\_\_\_) \$ \_\_\_\_\_  
Parents \_\_\_\_\_ \$ \_\_\_\_\_  
Support Payments (Source: \_\_\_\_\_) \$ \_\_\_\_\_  
Other Sources of Income: \_\_\_\_\_ \$ \_\_\_\_\_  
TOTAL ANNUAL INCOME \$ \_\_\_\_\_

## FINANCIAL INSTITUTIONS

Checking Account Bank: \_\_\_\_\_ City: \_\_\_\_\_  
Savings Account Bank: \_\_\_\_\_ City: \_\_\_\_\_

## OTHER GENERAL INFORMATION (All 5 questions must be answered)

Have you ever been evicted or served an eviction notice? \_\_\_\_\_  
Have you ever failed to pay rent when due? \_\_\_\_\_  
Have you ever filed for bankruptcy or consulted a bankruptcy attorney? \_\_\_\_\_  
Have you ever been arrested or convicted for other than a traffic offense? \_\_\_\_\_  
Explain any "YES" answers above: \_\_\_\_\_  
Do you have the right to legally enter a lease or other contract? \_\_\_\_\_

## EMERGENCY CONTACT INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

## APPLICANT ACKNOWLEDGEMENT

### Please Read Carefully and Sign this Application

This application is NOT a rental agreement, contract, or lease! All applications are subject to approval.

NOTICE: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections on the Internet at <http://www.widocoffenders.org> or by phone at 877-234-0085.

By signing below, I warrant and represent that I am at least 18 years of age and that all statements herein are true and correct, to the best of my knowledge. Also, I hereby consent to routine and periodic inquiry of references and credit agencies to provide applicable information concerning applicant's character, address, creditworthiness, reliability, and income amount and hereby authorizes the release of this information to Emmerich & Associates, Inc. / Emmerich Properties

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### OPTIONAL: Earnest Money Disclosure (ONLY if Earnest Money is Paid)

Receipt of earnest money deposit in the sum of \$ \_\_\_\_\_ is hereby acknowledged; deposit to be returned if application is not approved or no action is taken within \_\_\_\_\_ calendar days (if left blank, three days are assumed). If approved, this sum to be applied to security deposit and/or first month's rent. If applicant decides not to enter into a rental agreement after application approval, actual costs and damages incurred will be deducted from the deposit. Deposit may be withheld as compensation for lost rent if landlord makes reasonable efforts to mitigate damages in accordance with 704.29 Wisconsin Statutes.

By signing below, I am certifying that I was given the opportunity to review a sample lease or rental agreement, and acknowledge that Earnest Money will be treated in accordance with WI SS 704.27 and ATPC 134.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_