

**Appendix B:  
Robert W Monk Gardens, Inc. Rental Fee Schedule  
Effective 1/1/18**

Base rates listed below are for an initial four (4) hour (or portion thereof) block of time. The fee for any additional contiguous four (4) hour (or portion thereof) blocks of time are fifty percent (50%) of the rates listed below. The fee for any additional contiguous two (2) hour (or portion thereof) blocks of time are \$175 for up to 50 people and \$275 for 51-350 people.

All activity (including set up and clean up by the Lessee or any vendor hired by the Lessee) related to your event must occur within the event begin time and event end time specified in the Rental Agreement, unless otherwise agreed in writing with RWMG staff

Non-profit organizations (defined as tax exempt entity according to the IRS) may rent the facilities on weekdays at fifty percent (50%) of the weekday rates listed below. There is no non-profit discount for weekend rentals.

Subject to availability, a group may exchange volunteer time at the Gardens for rental space, hour for hour, within a month of the date that the volunteer work occurred.

**Security Deposit:** A \$250 deposit is required to secure a reservation. This will be returned after the event unless there are damages or unusual cleaning to be done.

	<u>Up to 50 attendees</u>	<u>51-350 attendees</u>
<b>Weekend</b> (reservation period includes any time from Friday after 4pm to Sunday at dusk)		
First area	\$350	\$550
Additional area (each)	\$100	\$200
Entire grounds	\$1,000	\$1,800

**Weekday** (reservation period does not include any weekend hours as defined above)

First area	\$250	\$400
Additional area (each)	\$75	\$150
Entire grounds	\$750	\$1,350

**Notes:**

The facility is limited to a maximum of 350 attendees.

RWMG will have staff available on the grounds to provide limited assistance.

Rentable areas are currently defined as:

1. Event lawn
2. Wildflower Woods/Memory Garden/Plaza
3. Treehouse
4. Gazebo
5. Potager/Kitchen Garden/Shelter
6. Meditation Garden

Use of the Potager/Kitchen Garden/Shelter includes seating for approximately 32 people. Additional chairs and/or tables are the responsibility of the Lessee.

We offer a variety of programs including tours of the Gardens. For more information call 715-261-6264.

1 hour	\$ 75.00	1:15 MBG staff/participants
2 hours	\$ 100.00	1:15 MBG staff/participants
3 hours	\$ 150.00	1:15 MBG staff/participants
4 hours	\$ 200.00	1:15 MBG staff/participants
5 hours	\$ 250.00	1:15 MBG staff/participants
6 hours	\$ 300.00	1:15 MBG staff/participants