

## Wisconsin Mammals Trunk Borrower's Agreement

Before using the Wisconsin Mammals Trunk, please read the below information, and sign the "Wisconsin Mammals Borrower's Agreement" form. The form should be returned to the Mead Wildlife Area Wisconsin DNR, who loaned you this trunk as soon as possible via fax or mail. The Mead Wildlife Area Wisconsin DNR in Milladore, you can return the signed agreement form:

By fax to:  
715-457-4650  
Attention: Pamela Resech

Or by mail to:  
Pamela Resech  
Mead Wildlife Area  
S2148 Cty Hwy S  
Milladore, WI 54454

1. **The Wisconsin Mammals is designed for educational purposes only.** Please feel free to duplicate and share the printed educational materials with students and other teachers as much as you would like. Please do not alter the printed materials in any way.
2. **Materials are loaned for a period of two weeks.** I understand that I can have the Wisconsin Mammals Trunk in my possession for up to two weeks from the date it arrives. The Trunk must be postmarked or returned in person two weeks after it is received. I understand that failure to return the Trunk within this time may result in a late fee.
3. **The Borrower is responsible for any loss or damage.** I have examined the contents of the Wisconsin Mammals Trunk upon its arrival. I will return all materials to the Wisconsin DNR in the same condition in which I received them. I understand that I am responsible for any lost or damaged items while the Mammal Trunk is in my possession, and that I will be held financially liable for the replacement of any lost or damaged items.
4. **The Borrower is responsible for returning the Wisconsin Mammals Trunk.** It is the Borrower's responsibility to return the Trunk to the Wisconsin DNR when use is complete. The Borrower is responsible for personally delivering the trunk or paying return postage, unless otherwise noted.

If you find any items missing or damaged upon receiving the trunk, please contact Pamela Resech at the Mead Wildlife Area (715) 457-6771 ext. 2 who loaned you the trunk immediately.

# Wisconsin Mammals Borrower's Agreement

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I/We have requested the use of the Mead Wildlife Area Wisconsin Mammals Trunk from (dates) \_\_\_\_\_ to \_\_\_\_\_ (a two week period). I understand that the trunk has been inventoried and organized and it must be returned by the due date in this same condition. Any damage above normal wear and tear to the trunk and associated materials must be reported upon return. I/We (organization) agree to cover the expenses incurred or to repair/replace said damage.

I/We also agree to pay a deposit fee of \$100.00 at time of pick-up with the understanding that said deposit will be returned to me/us upon return of the Mammals Trunk, provided trunk is returned in good condition. I have read and understand the terms and conditions listed above, and I agree to comply with them. I have kept a copy of this agreement for my records.

Borrowers Name (Please Print): \_\_\_\_\_

Organization: \_\_\_\_\_

Borrowers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit Amount: \$ \_\_\_\_\_  Cash  
 Check (#) \_\_\_\_\_

**Deposit Return:**

Date: \_\_\_\_\_  Cash  
 Check (#) \_\_\_\_\_

Borrowers Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employee's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**George W. Mead Wildlife Area**  
Stanton W. Mead Education & Visitor Center  
S2148 Hwy S Milladore, WI 54454

Phone: (715) 457-6771

Fax: (715) 457-4560

**Business Hours: Monday-Friday 8am-4:30pm**

\*\*\*If unable to return trunk during our normal business hours, please call to for an appointment.