

Trinity Lutheran School Bullying Incident Notification

Definition of Bullying:

Bullying is when someone purposely hurts someone else, over and over, and the person being bullied feels scared or powerless, like there's nothing they can do to stop it.

Are all three of the following criteria met?

_____ Is it repeated?

_____ Is it intentional?

_____ Is there an imbalance of power (age, popularity, size, group make up, number of people)?

_____ *(your name)*

_____ *(your street address)*

_____, _____ *(city, state zip code)*

_____ *(date)*

My child, _____, *(first name of child)* is in the _____ *(grade level)* at Trinity. At school _____ *(she/he)* has been bullied by _____ *(name of harasser(s))*. This has occurred on _____ *(dates or approximate period of time)* when

_____ *(describe as many details of the incident(s) as can be recalled)*. When this happened,

_____ *(name of witness(es))* heard or saw it and

_____ *(their response(s))*.

We became aware of this incident when _____ *(describe how you were notified)*.

_____, *(first name of child)* was hurt by this bullying and harassment. _____ *(She/He)* had

_____ *(describe physical injuries, emotional suffering and any medical or psychological treatment required)*.

Sincerely,

(sign in this area)

_____ *(your name)*

(Additional information may be attached. Sign and keep a copy for your records)